

**SPARTA COMMUNITY HOSPITAL DISTRICT
BOARD OF DIRECTORS MEETING MINUTES**

The regular monthly meeting of the Board of Directors was held on September 24, 2024 at Broadway Plaza in Room A of the Auxiliary Building.

Members Present Included: John Clendenin, Kay Hapke, Chris Haury, Michael Howell, Claudia Kerens, and Kevin Wilson

Members Absent: Jessica Gentry-Schlimme, Dennis Ernsting, and Tyra Edmundson,

Non-Members Present: Dr. Mark Preuss, Joann Emge, Lisa Ernsting, and Alisha Otten

The meeting was called to order at 6:00 PM by Mr. Clendenin.

Item	Action
Introductions – None	
Public Comment – None	
Education – None	
Minutes <ul style="list-style-type: none"> • Approval of the August 20, 2024 minutes. 	<p>Ms. Kerens motioned to approve the August 20, 2024 minutes. Mr. Howell seconded. Motion carried.</p>
Financials <ul style="list-style-type: none"> • Mr. Howell shared the treasurer’s report. • Ms. Ernsting shared the financial report for August 2024. 	<p>Ms. Keren’s motioned to approve the treasurer’s report subject to audit. Ms. Hapke seconded. Motion carried.</p>
Physician’s Report <ul style="list-style-type: none"> • Dr. Preuss shared the following items: <ul style="list-style-type: none"> ○ We have had a couple of new physicians start in the clinics and we continue to look for new providers to recruit. ○ The new variant of COVID is not as severe as the past variants. There have been some breathing difficulties with hospitalizations. There is a new COVID vaccine available. It is expected that individuals under the age of 50 will not receive the vaccine as they do not get as ill, and individuals 55 and over will be more apt to receive it. ○ It is important to receive your pneumonia vaccine. ○ There is not waiting period between receiving the flu and COVID vaccines, unless the individual falls into a certain category. ○ Med Staff is working of the Medical Staffy Bylaws and Rules and Regulations. ○ Dr. David Zhu, orthopod, will be starting 10/04. 	
CEO Report <ul style="list-style-type: none"> • Ms. Emge shared the CEO report. 	

<p>Executive Session</p> <ul style="list-style-type: none"> • Ms. Ernsting left the meeting at 6:43 PM. • Dr. Preuss left the meeting at 6:43 PM. 	<p>Mr. Haury motioned to go into Executive Session at 6:43 PM for the purpose of discussing litigation and employee matters. Ms. Kerens seconded. Motion carried.</p>
<p>Regular Session</p>	<p>Mr. Wilson motioned to return to Regular Session at 6:49 PM. Ms. Hapke seconded. Motion carried.</p>
<p>Committee Reports</p> <p><u>Finance Committee</u></p> <ul style="list-style-type: none"> • Mr. Howell shared information from the Finance Committee Meeting. <p><u>Quality Council</u></p> <ul style="list-style-type: none"> • The Quality Council Meeting information was reviewed. <p><u>Credentialing Committee</u></p> <ul style="list-style-type: none"> • The Medical Staff credentialing applications were reviewed. <p><u>Joint Conference Committee</u></p> <ul style="list-style-type: none"> • Mr. Clendenin shared information from the Joint Conference meeting. 	<p>See New Business for actions with regard to committee reports.</p>
<p>Unfinished Business – None</p>	
<p>New Business</p> <p><u>Executive Session Minutes for Approval/Deferment/Release</u></p> <ul style="list-style-type: none"> • March 17, 2015 • March 19, 2019 • March 16, 2021 • September 26, 2023 • March 19, 2024 • August 20, 2024 	<p>Ms. Kerens motioned to approve the August 20, 2024 Executive Session minutes. Mr. Wilson seconded. Motion carried.</p> <p>Ms. Kerens motioned to defer the following Executive Session minutes:</p> <ul style="list-style-type: none"> • March 17, 2015 • March 19, 2019 • March 16, 2021 • September 26, 2023 <p>Mr. Wilson seconded. Motion carried.</p> <p>Ms. Kerens motioned to release the following Executive Session minutes:</p> <ul style="list-style-type: none"> • March 19, 2024

Approval of QAPI Corrective Action Plans

Approval of Medical Staff Credentialing

- Appointments:
 1. David Zhu, MD – Orthopedic Surgery

- Re-Appointments:
 1. Lori Beth Helmers, APRN – Cardiology
 2. Jeffry Peterson, CRNA – Anesthesia
 3. Jonathan Vonk, MD – Radiology
 4. Christine Walthes, APRN – Cardiology
 5. Abby Woods, APRN – Hospitalist / Family Medicine

- Withdrawal of Privileges:
 1. Vonda Walker, CRNA – Anesthesia – Effective 08/13/2024

Approval of Expenditures

- IT
 - Imprivata License Renewal
 - 3-year term
 - Cost: \$24,756.16
 - 5% annual increase

- Lab Analyzer
 - Cost: \$95,621.48
 - Annual Services: \$11,740.10 (years 2 – 5)
 - Budget: \$100,340.00

- Clintech
 - Cost: \$30,000.00

- MEDS
 - Convenient Care Coverage on Temporary Basis

Mr. Wilson seconded. Motion carried.

Ms. Kerens motioned to approve and accept the QAPI Corrective Action Plans. Ms. Hapke seconded. Motion carried.

Ms. Hapke motioned to approve the appointment application and re-appointment application(s) listed. Mr. Wilson seconded. Motion carried.

Mr. Howell motioned to approve the Expenditures as listed. Ms. Kerens seconded.

Roll Call was applied for the expenditure(s) as motioned for approval above:

- John Clendenin: Yay
- Kay Hapke: Yay
- Chris Haury: Yay
- Michael Howell: Yay

Approval of Contracts

- CCM Consultant Fee
 - Grant project for development of Chronic Care Management
 - \$5,000.00/month
 - 1 year term

- CPS Management of Rehab Services
 - \$7,500.00 initial cost
 - \$8,000.00/month
 - 3-year term
 - Can term at 18 month if < \$270,000.00 increase in revenue.

- Psychiatric Mental Health Nurse Practitioners Amendments (*Executive Session*)

- ComWell Amendment

Approval of Pharmacy & Therapeutics Committee Minutes

Approval of Waiver to MEDS Agreement

- Claudia Kerens: Yay
- Kevin Wilson: Yay

All present members of the Board of Directors were in consensus to approve the expenditure(s) as motioned for approval above. Motion(s) carried.

Mr. Howell motioned to approve the Contracts as listed. Ms. Kerens seconded. Motion carried.

Roll Call was applied for the contract(s) as motioned for approval above:

- John Clendenin: Yay
- Kay Hapke: Yay
- Chris Haury: Yay
- Michael Howell: Yay
- Claudia Kerens: Yay
- Kevin Wilson: Yay

All present members of the Board of Directors were in consensus to approve the contract(s) as motioned for approval above. Motion(s) carried.

Ms. Kerens motioned to approve the Pharmacy & Therapeutics Committee Minutes for third calendar quarter of 2024. Mr. Howell seconded. Motion carried.

Ms. Kerens motioned to approve the waiver to the MEDS agreement. Mr. Howell seconded. Motion carried.

Adjournment

MR. Haury motioned to adjourn at 7:05 PM.
Ms. Kerens seconded. Motion carried.

John Clendenin, Chairman of the Board

Kevin Wilson, Secretary of the Board